

Documents Checklist

Qualifications and Information Needed

- _____ Photograph
- _____ Birth Certificate - xerox copy
- _____ Application & Fee

THE ITEMS ABOVE ARE REQUIRED UPON SUBMISSION OF THE APPRENTICE APPLICATION. IF ALL THREE (3) ARE NOT RECEIVED, THE APPLICATION CANNOT BE PROCESSED.

IF YOU HAVE ALREADY OBTAINED THE SIXTY (60) HOURS COLLEGE CREDIT OR ATTENDED MORTUARY SCHOOL, PLEASE HAVE THE TRANSCRIPT SENT TO THE OFFICE ALONG WITH THE ABOVE ITEMS.

_____ College Credit: (Can be taken before, during or after your apprenticeship.)

School: _____

Hours completed/Degree: _____

_____ Mortuary School: **(If Applicable)**
(Can be taken before, during or after your apprenticeship.)

School: _____

Diploma/Degree: _____

_____ National Boards: **(If Applicable)** _____

NOTE: Transcripts from your college for undergraduate work, your mortuary college and National Board must come directly to this office from the respective school and testing center.